

Log auditing: Property - Carrying Vehicles

Introduction

Under the federal hours-of-service rules, failure to complete the record of duty status (driver's daily log), failure to preserve the record, or making false reports on the record is illegal, making both the driver and his/her carrier liable for prosecution. The best way to make sure logs are being kept properly is by performing a regular audit of drivers' logs.

This training program will cover the basics of efficiently and effectively auditing logs for drivers of property-carrying commercial motor vehicles.

Objectives

1. Students must understand the basic steps an auditor should follow when preparing to audit logs.
2. Students must understand the Federal Motor Carrier Safety Regulations (FMCSR) dealing with the record of duty status.
3. Students must understand the auditing process.
4. Students must understand how to spot hours-of-service violations.

Post-training documentation

Make sure:

- each employee signs a statement that they have received this training. You can use the quiz provided with this topic as a vehicle for doing this.
- you keep in your files the drivers' signed receipt of educational materials/training.